

GUY BROWN

Diverse Business Solutions

February 12, 2021

Sue Ellspermann, PhD
President
Ivy Tech Community College
50 West Fall Creek Parkway North Drive Indianapolis, IN 46208

Re: Indiana Department of Corrections Education Services – RFP 21-66601

Dear Dr. Ellspermann:

As a representative of Guy Brown, LLC (Guy Brown), I am writing to acknowledge that our firm will partner with Ivy Tech Community College of Indiana (Ivy Tech) in reference to RFP 21-66601 (if awarded by the State of Indiana). Our firm is a Minority Business Enterprise (MBE) and is registered with the State of Indiana. Guy Brown will enter into contract to provide consumable office and classroom supplies and materials in support of the Education Services provided by Ivy Tech to the Indiana Department of Corrections.

Details regarding this subcontract are:

Value of Subcontract (Initial Term – Year 1): \$253,992

Percentage of Total Bid Amount (Year 1): 3%

Period of Performance (Initial Term): 12 months from start-date of project

Please do not hesitate to contact me if additional information is required. We look forward to our partnership and collaboration on this project.

Respectfully,



Maria Teresa 'Tera' Vazquez
President & CEO
Tera.Vazquez@guybrown.com | 615-221-0330

Enclosure (1)



STATE OF INDIANA

Eric J. Holcomb, Governor

DEPARTMENT OF ADMINISTRATION Division of Supplier Diversity

Indiana Government Center South
402 West Washington Street, Room W469
Indianapolis, IN 46204
(317) 232 - 3061

October 16, 2020

Ms. Maria Teresa Vazquez
Guy Brown Management, LLC
7111 Commerce Way
Brentwood, TN 37027

Subject: Application for M/WBE Certification

Dear Ms. Vazquez,

Congratulations! The Indiana Department of Administration, Division of Supplier Diversity is pleased to inform you that Guy Brown Management, LLC, is hereby certified as a Minority and Women's Business Enterprise (M/WBE).

Your company provides a commercially useful function in the areas listed below. Only work performed in these areas will be counted towards Minority or Women's Business Enterprise participation:

UNSPSC CODE(S)

<i>Code</i>	<i>Description</i>
44103100	Printer and facsimile and photocopier supplies
44120000	Office supplies
47130000	Cleaning and janitorial supplies
80141605	Promotional merchandise

On September 13, 2010, the Governor's Commission on Supplier Diversity approved the department's effort to streamline its recertification process. Instead of conducting an onsite visit to each company seeking recertification, the department now has the discretion to waive the visit after a thorough review of the company's file and recertification documents. We have approved your certification and it is valid through **October 31, 2023**. Please note that IDOA continues to reserve the right to conduct a site visit or phone interview at any time to certified companies.


Although your certification is valid for a three-year period, you are required to submit an annual *Affidavit of Continued Eligibility (ACE)* form, located at www.in.gov/idoa/mwbe/files/ACE_Form.pdf. Please remember you must notify us immediately if any changes occur. Failure to notify us of changes or to provide an ACE form annually will result in revocation of your certification. Changes include, but are not limited to, changes in location, contact information, ownership and control.

We encourage you to visit IDOA's procurement website, www.in.gov/idoa/2464.htm, and update your Business Registration Profile. It is important that you review and update your profile regularly, because state purchasing agents and prime contractors may use this information to contact you for business

opportunities. For questions regarding your registration profile, you may contact our office at 317-232-3061.

While this letter serves as notification of certification, it does not serve to prove continued eligibility. Please visit www.in.gov/idoa/mwbe/2743.htm to verify certification status. Please contact our office at (317) 232-3061 if you have any other questions.

Sincerely,

A handwritten signature in dark ink, appearing to read "Maia Siprashvili", written in a cursive style.

Maia Siprashvili
Deputy Commissioner, Supplier Diversity
State of Indiana, Department of Administration
402 W. Washington Street, IGCS Room W462, Indianapolis, IN 46204
Website: www.in.gov/idoa/mwbe

MS/cl